

Athol Employment Application



Employer Name: City of Athol

Position: **Events Coordinator (Seasonal Part-time)** Date:

The City of Athol, Idaho is seeking a **Seasonal Part-time** employee to join their staff temporarily. (Hired date through August) The primary function of this employee is to assist in the planning, execution, and post-event for the city's largest community event, Athol Daze. Saturday August 8, 2026. Community Outreach, Planning, Organizing, Marketing, Spreadsheet Management, and other office duties as assigned.

The City of Athol is an equal opportunity employer. All applicants are considered on the basis of qualifications and ability without regards to race, religion, color, sex, age, national origin or disability.

PERSONAL INFORMATION

Name (Last, First, Middle)	Telephone Number
Address	Message Number
City/State/Zip	E-mail Address

Are you legally authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are You Applying For: <input type="checkbox"/> F/T <input type="checkbox"/> P/T <input type="checkbox"/> Temp	A Background Check and Drug Test may be requested prior to hiring, do you accept? <input type="checkbox"/> Yes <input type="checkbox"/> No	May We Contact Present Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

EMPLOYMENT HISTORY - Begin With Most Recent Employment

Dates From	To	Company Name	City, State
Titles and Duties –			
Reason for Leaving:		Supervisor's Name	Telephone Number
Dates From	To	Company Name	City, State
Titles and Duties –			
Reason for Leaving:		Supervisor's Name	Telephone Number
Dates From	To	Company Name	City, State
Titles and Duties –			
Reason for Leaving:		Supervisor's Name	Telephone Number

MILITARY - Branch of Service:

Describe any military training received relevant to the position for which you are applying:

EDUCATION/TRAINING - Include Technical/Academic Achievements/Courses

Have you obtained a high school diploma or GED certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No			
School	Name & Location	Diploma/Degree	Subject Of Specialization
College/University			
Specialized Courses & Training			

PROFESSIONAL & TECHNICAL INFORMATION - To Be Completed for Licensed/Registered Positions

Idaho Registration No.	Expiration Date	Certificate No.	Expiration Date
If not licensed in Idaho, have you applied? <input type="checkbox"/> Yes <input type="checkbox"/> No		If licensed in another state, list:	
At least 2 years accounting experience is required.		At least 2 years general experience working with the public.	

OTHER SPECIAL SKILLS - List Other Specific Skills You Have to Offer for This Job Opening:

REFERENCES - Give the Names of Three Persons Not Related to You

Name	Address	Telephone	Occupation

The information on this application is true and accurate to the best of my knowledge.

Signature _____ Date _____

THE IDAHO DEPARTMENT OF LABOR DISTRIBUTES THIS FORM SOLELY FOR THE CONVENIENCE OF EMPLOYERS AND APPLICANTS, AND DISCLAIMS ANY RESPONSIBILITY FOR THE MANNER IN WHICH THIS FORM IS COMPLETED OR USED IN THE HIRING PROCESS.

A full job description may be found on the city website: www.cityofathol.us Position open until filled.

Please complete the city application and submit it with a cover letter and resume to: City of Athol PO Box 249 Athol, ID 83801 or by email to cityclerk@cityofathol.us, or in person to Athol City Hall 30355 N 3rd St. Athol, ID 83801 Monday–Thursday 9am–4:30pm and Fridays 8:30am–12:30pm. You may call Athol City Hall at 208-683-2101 with any questions.